

MEMORANDUM FOR: Director of Training

SUBJECT : Coordination of That OTR Published Material Which is of Concern to DDP

1. As represented by CSTC members in a recent meeting with you, I am most anxious to endorse OTR in getting its training message to our personnel and OTR's efforts to support our Program, both in Headquarters and in the Field. The close relationship between training and operations must continue and be mutually reflected by us. It is for this reason that I ask you to consult with us prior to publication of materials which are of concern to us.

2. Those matters about which I am concerned are the content of and distribution schedules for training materials proposed for publication which:

- a. Present training courses designed for CS personnel; *Catalog*
- b. Describe CS participation in the OTR training program;
- c. Are designed to support CS activities;
- d. Are addressed to CS personnel and invite their participation in OTR sponsored activities. *Bulletin*

3. I personally want to assure you that this coordination will be effected in the most expeditious manner; and I believe you will find your message more meaningful to the CS as a result of such coordination.

  
Richard Helms  
Chief of Operations, DD/P

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